

Ag Banking Online (ABOL) Accounts Overview

1) Home page

- a) Return to this page at any time by clicking the **Home** tab in the left navigation pane
- b) Displays a list of your accounts, both active and inactive
- c) You can see the **Online Display Name, Unpaid Principal** amount and **Accrued Interest** amount for each account
- d) Clicking on the account tile takes you to account **Transactions**

2) Account page

a) Transactions tab

i) Displays a list of transactions on the loan

- (1) Sort by **Date, Description or Amount** using the column headers
- (2) Expand/collapse **Transaction Details** by clicking on the transaction
- (3) Use the **Options** icon (⋮) to the far right of the transaction to **Toggle Details, Print** the transaction or **Ask a Question**, which generates a new transaction-level thread with transaction details in the **Messages** section of the site

ii) Icons above the list of transactions:

- (1) **Search** (🔍): Search transactions by entering freeform text criteria
- (2) **Filter** (🔼): Enter or select filter criteria to narrow down the list of transactions
- (3) **Quick Transfer** (\$↔️): Transfer funds from one account to another

- (4) **Export** (↓): Export the list of transactions to an Excel or CSV spreadsheet
- (5) **Options** (⋮): **Print** the list of transactions or **Ask a question** about your account, which generates a new account-level thread in the **Messages** section

b) Details tab

- i) Displays all the details of the account
- ii) Print the details by using the **Print** (🖨️) icon in the top right
- iii) **Account Visibility** lets you decide whether the account appears on your Home page
 - (1) If you hide the account and later want to add it back to your Home page, go to **Settings > Account Preferences > Hidden Accounts**, select the Loan and toggle the **Account Visibility** back on